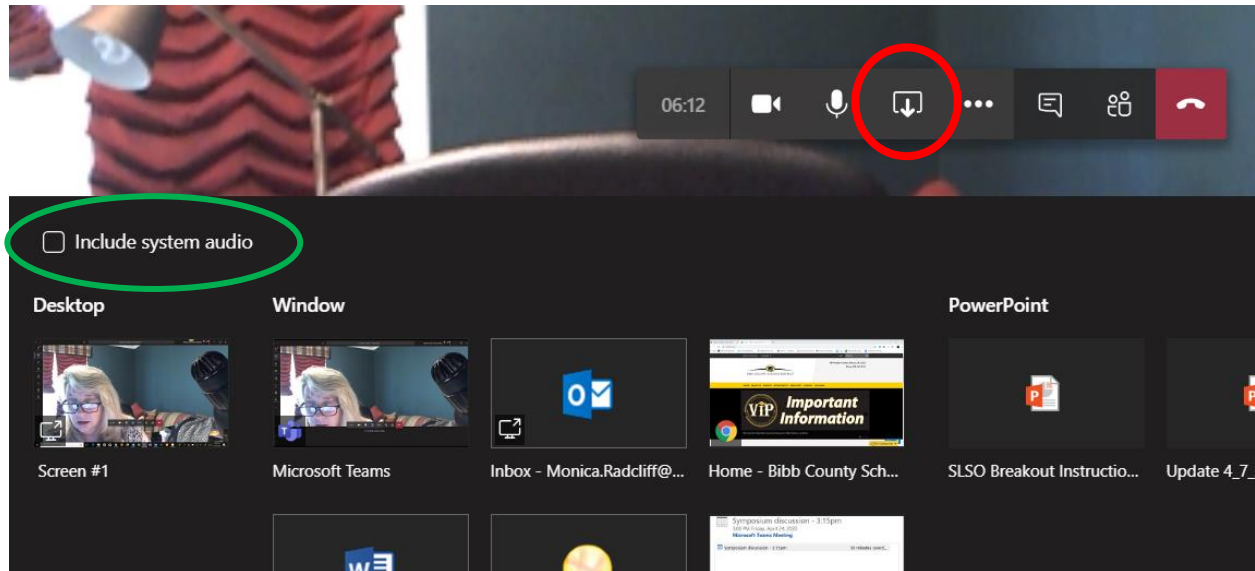


Share Your Screen and System Audio in Microsoft Teams

When you are in Teams and want to **share your screen**, you should click on the **share icon on the floating tool bar**. Click once to share and click once to stop sharing.



If you plan to share your screen and play a **video file with audio**, it is very important to **check "Include System Audio"**.